



REQUEST FOR NON-FINANCIAL BACKGROUND SCREENING

A background screening report which may include, but not limited to: employment and education verification, social security number verification, information concerning your character, general reputation, personal characteristics, police records, motor vehicle record, criminal and civil court records, and/or mode of living may be obtained in connection with your application for and/or continued volunteering or employment with Christ's Church of the Valley. **A background screening report may be obtained at any time during the application process or during your volunteering/employment with Christ's Church of the Valley.** You have the right, upon written request made within reasonable time after receipt of this notice, to request disclosure of the nature and scope of any background screening report. The report will be generated by Armored Assets (15188 N. 75th Ave., Peoria, AZ 85381 623-776-7214) or IntelliCorp Records, Inc. (3000 Auburn Drive Suite 410, Beachwood, OH 44122 216-450-5200) or another outside organization. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any background screening report.

ACKNOWLEDGEMENT AND AUTHORIZATION

By signing below, I, _____, hereby voluntarily authorize Christ's Church of the Valley to obtain a non-financial background screening about me from a consumer reporting agency or public records source, and to consider this information when making decisions regarding volunteering, employment and/or continued employment at Christ's Church of the Valley. I understand that I have the right to request disclosure as discussed above. This report may be delivered in either written or electronic form.

Print Name (Last, First, Middle)

Social Security Number

Date of Birth (MM/DD/YYYY)
(For ID Purposes Only)

Drivers License Number

Drivers License State

Current Address: _____

Previous Addresses: (Last 7 Years) _____

Any other names (i.e. Maiden, alias) I have been known by: _____

Have you ever been convicted or plead guilty to any crimes(s)? **Yes** **No**

If yes, describe in full: _____

Signature

Date

Dept. Requesting: _____	Requested by: _____		
Date Recv'd by Security: _____	Date Processed: _____	Date Completed: _____	Rev 2.26.10